

# BLOXHAM PARISH COUNCIL

MONDAY 12 APRIL 2021

**Clerk & Responsible Financial Officer**  
**Theresa Goss**  
**3 Tanners Close**  
**Middleton Cheney**  
**Banbury, OX17 2GD**

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6 April 2021

Dear Councillor,

A meeting of the Parish Council will be held on Zoom on **Monday 12 April 2021 at 7.30pm** to transact the business set out in the Agenda below and you are summoned to attend.

The District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Kieron Mallon are also invited to attend.

The Zoom joining details are as follows:

<https://us02web.zoom.us/j/89234843585?pwd=R3hJQ0lVUWxGaHpDeWRKODY1S3lWUT09>

Meeting ID: 892 3484 3585

Passcode: 252340

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.  
**7:30pm**
2. **Apologies for absence** - To receive any apologies for absence from the meeting.

*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.*

**7:30pm**

3. **Declarations of Interest**

- (a) *To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*
- (b) *To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**

**7:30pm – 7:35pm**

4. **Minutes** - To confirm the minutes of the meetings held on 29 March 2021. **(Attached)**

**7:35pm – 7:40pm**

5. **Matters Arising** - To discuss any issues arising from the minutes of 29 March 2021.

**7:40pm – 7:50pm**

6. **Chairman's Announcements**

**7:50pm – 8:00pm**

7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.

**8:00pm – 8:10pm**

8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.

**8:10pm – 8:20pm**

9. **Planning**

i) Planning Applications - To consider the following planning applications:

- 21/01015/F, Hifiolds, Banbury Road, Bloxham - Demolition of existing conservatory & single-storey extension. Erection of new singlestorey extension. Install 2no windows to existing ground floor side elevation. Infill main entrance open porch to create new closed porch entrance and internal alterations
- 21/00958/ADV, Co-Op, High Street, Bloxham - 1no internally illuminated fascia sign, 1no internally illuminated projecting sign, 3 no. nonilluminated window graphics

Plans can be viewed at <https://www.cherwell.gov.uk/info/115/planning/443/see-or-comment-on-a-planning-application23as>

**8:20pm – 8:30pm**

10. **Environment/Village Matters**

- i) Bloxham Annual Parish Meeting (APM) – To discuss the APM scheduled for Thursday 22 April 2021 at 7.30pm on Zoom.

**8:30pm – 8:35pm**

11. **Financial Matters**

- i) Accounts for Payment and Bank Reconciliation - To approve the accounts for payment and bank reconciliation. **(Report to follow)**

ii) Accounts 2020/2021

- Annual Governance and Accountability Return for the year ended 31 March 2021 **(To follow)**

- a) To approve the Annual Governance Statement 2020/2021 - Section 1
- b) To approve the Accounting Statements for 2020/2021 - Section 2
- To receive and approve the Receipts & Payments Account as at 31 March 2021.
- iii) Internal Auditor's Report 2020/2021 – To note the report and recommendations of the Internal Auditor's Report for 2020/2021. **(Report to follow)**

**8:35pm – 8:45pm**

**12. Parish Council Matters**

- i) Vacancies – To consider any applications for co-option onto the Parish Council.
- ii) Parish Council Meetings Post 7 May 2021 – To agree the following:

*'In response to the Covid-19 situation, Bloxham Parish Council believes it is not safe to hold a physical Parish Council meeting.*

*The Parish Council agrees to grant the Clerk and Responsible Financial Officer, delegated authority to make decisions on behalf of the Parish Council, where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline.*

*The delegation does not extend to matters expressly reserved to the Parish Council in legislation or in its Standing Orders or Financial Regulations.*

*Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first physical meeting of the Parish Council, or upon changes to Government legislation, whichever is the soonest'.*

**8:45pm – 8:55pm**

**13. Correspondence** – Items of correspondence will be circulated to members. **8:55pm**

**14. Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information. **8:55pm**

**15. Jubilee Hall Project** – To discuss the project at Jubilee Hall.  
**8:55pm – 9:10pm**

**16. Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm and will be held on Zoom until further notice. Please contact the Clerk for the joining details.

- Thursday 22 April 2021 (Bloxham Annual Parish Meeting)
- Wednesday 5 May 2021
- Wednesday 19 May 2021
- Monday 7 June 2021
- Tuesday 22 June 2021

**9:10pm**

**17. Items for the Future Agendas/Items of Information**  
**9:10pm**

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

**Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.**

**Next Session: Cancelled Until Further Notice**

All reports and minutes are available on the Parish Council website [www.bloxhamparishcouncil.co.uk](http://www.bloxhamparishcouncil.co.uk)